

ST. PAUL UNITED METHODIST CHURCH
Position Description for Director of Student Ministries

Church Vision and Mission:

To make Disciples of Jesus Christ for the transformation of Abilene.

Qualifications:

- Excellent verbal and written communication skills.
- Ability to plan, organize, lead, and guide projects and activities related to youth ministries.
- Willingness to work cooperatively in a team environment, to maintain a positive outlook and disposition, and to be flexible in solving problems.
- Weekly attendance at worship at St. Paul UMC is expected.
- Complete Safe Sanctuary Training.
- Willingness to steal candy from the secretary's desk.

Principle Duties and Responsibilities:

- Planning, conducting, coordinating, evaluating, and providing resources for the church's ministry to youth (grade 6-12). Provide programming for Wednesday Nights and Sunday School.
- Build relationships of integrity with youth that become the basis of meeting needs, sharing Christ, and involving youth in peer ministry with other youth.
- Coordinate all aspects of the (grade 6-12) Youth Group, ensuring there is opportunity to develop fellowship, spiritual formation, discipleship and the experiencing of Christian community
- Plan outings for youth in keeping with the vision and mission of the church- example might be service projects, mission trips, retreats, fun trips, etc.
- Be responsible for securing all necessary funds, travel arrangements, leadership, adult chaperones, etc. for youth trips. Provide opportunities for worship, prayer and growing throughout youth trips, retreats, and mission experiences.
- Develop relationships and maintain regular communication with parents of participating youth.

Administrative Responsibilities:

- Attend regularly and specially called staff meetings and retreats.
- Attend Administrative Board, Charge Conference and other meetings as needed or requested.
- Administer a youth budget in consultation with ministerial staff.

Staff Relationships:

- The Director of Student Ministries shall perform the above responsibilities under the direction and supervision of the Senior Pastor.